

**Commissioners of St. Mary's County Minutes Agenda (Tuesday, December 10, 2019)**  
*Generated by Julie Burch on Tuesday, December 10, 2019*

**Members present**

Commissioner President James R. Guy  
Commissioner Eric Colvin  
Commissioner Michael L. Hewitt  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Julie Burch, Recorder

**1. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:05 a.m. in the Chesapeake Meeting Room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of December 3, 2019, as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**2. PUBLIC HEARING**

**A. DEPARTMENT OF HUMAN RESOURCES - Sheriff's Office Retirement Plan Public Hearing**

Commissioner President Guy opened the Public Hearing at 9:08 a.m.

Present: Karen Gates, Benefits Coordinator, Department of Human Resources  
Jeannett Cudmore, CFO

Notice of Public Hearing was published in *The Enterprise* on November 22 and November 29, 2019.

A public hearing was held to receive public comment on the proposed 2019-1 amendment to the Sheriff's Office Retirement Plan.

There were no individuals wishing to speak. Commissioner Guy closed the public hearing for public comments stating that the record would remain open for an additional seven days and closed the Public Hearing at 9:11 a.m.

### **3. RECOGNITION**

#### **A. DEPARTMENT OF EMERGENCY SERVICES - Employee Recognition**

Commendations were presented to the following employees for outstanding performance in life-threatening situations: Lee Melburn, Acting Public Safety Dispatch Supervision; James Clem, Sr., Assistant Public Safety Dispatch Supervisor; Rhonda Thompson, Public Safety Dispatcher.

Receiving commendations but unable to attend the meeting were: Joe Saunders, Public Safety Dispatcher; Michelle Thrasher, Public Safety Dispatcher; Nicholas Alioto, Public Safety Dispatcher; Alyssa Gunther, Public Safety Dispatcher; Arron Brewster, Public Safety Dispatcher

### **4. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDA FOR DECEMBER 17, 2019.** There will be no meetings of the Commissioners on December 24 or 31, 2019.

#### **B. BOARD OF EDUCATION - Request for Fy2020 Category Transfer**

I move to approve the Board of Education's request of a FY2020 categorical budget adjustment for the assignment of fund balance in the amount of \$1,500,000.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

#### **C. SHERIFF'S OFFICE - FY2020 Pretrial Services Program Grant Adjustment**

I move to accept Grant Adjustment Notice #2 for the Pretrial Services Program, Project MD2016, from the Governor's Office of Crime Control and Prevention on behalf of the St. Mary's County Sheriff's Office for the Pretrial Risk Assessment Evaluation tool in the amount of \$8,345, approve the related budget amendment, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**D. SHERIFF'S OFFICE - St. Mary's County Salary Schedule for Law Enforcement to align with the Maryland State Police Negotiated Salary Agreement and Charles County Sheriff's Office**

I move to approve adjusting the St. Mary's County Salary Schedule for Law Enforcement as presented, to be effective March 6, 2020, aligning with the Maryland State Police Negotiated Agreement and Charles County Sheriff's Office, and the related budget amendment to realign

\$200,000 from the Commissioners Emergency Reserve to the Sheriff's salary and fringe accounts, with the remaining funding needed intended to be covered within the Sheriff's FY2020 budget utilizing salary/fringe savings.

Motion by Commissioner Eric Colvin, second by Commissioner John E. O'Connor.

Final Resolution: Motion Fails

Yea: Commissioners Colvin, O'Connor

Nay: Commissioners Guy, Hewitt, Morgan

**E. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT** - Dr. Thomas Gerard St. Clements Manor Archaeological Site Project

I move to approve funding for the Dr. Thomas Gerard St. Clements Manor Archaeological Site Project in the amount of \$5,000 on behalf of the Department of Land Use and Growth Management and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**F. DEPARTMENT OF INFORMATION TECHNOLOGY** - RFI for FY2020 Pilot Grant Application - Governors Office of Rural Broadband

I move to approve the Request for Interest (RFI) Response for Phase III of the County's Cable Plant Expansion Project to the Governors Office of Rural Broadband; for IT staff to submit the application; and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**G. DEPARTMENT OF INFORMATION TECHNOLOGY** - Electric Vehicle Charging Stations

I move to approve the recommended 20 potential locations, and 3 alternate locations, and provide the information to SMECO as Electric Vehicle Charging Stations for St Mary's County.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**H. DEPARTMENT OF AGING & HUMAN SERVICES** - Maryland Access Point Medicaid Administrative Federal Financial Participation (FFP) Funding FY19-FY20

I move to approve the Medicaid Federal Financial Participation (FFP) time study reimbursement program, Projects US1945 and US2045, from the Maryland Department of Aging on behalf of

the Department of Aging & Human Services in the amount of \$35,832 for FY2019 and \$113,036 for FY2020, the related budget amendment, and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **I. DEPARTMENT OF HUMAN RESOURCES - Additional Holiday Leave**

I move to approve additional holiday leave for use on December 26, 2019 and on January 2, 2020 or as floating holiday leave for employees required to work on these dates.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **5. COMMISSIONERS' TIME**

The Commissioners highlighted events over the past week and provided general comments.

## **6. ADJOURN**

The meeting adjourned at 10:54 a.m.

Minutes approved by the Commissioners of St. Mary's County on December 17, 2019

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JB  
Julie Burch, Senior Admin Coordinator

**7. TRI-COUNTY COMMISSIONERS MEETING,** College of Southern Maryland, Bldg. B, Room 104/105, 115 J.W. Williams Road, Prince Frederick, MD 20678

### **Present:**

St. Mary's County

Commissioner President James R. Guy

Commissioner Michael L. Hewitt

Commissioner Todd B. Morgan

Commissioner John E. O'Connor

Dr. Rebecca Bridgett, County Administrator

**Not Present:** Commissioner Eric Colvin

Charles County

Commissioner President Reyben B. Collins, II, Esq.

Commissioner Bobby Rucci

Commissioner Gilbert O. Bowling

Commissioner Thomasina O. Coates  
Commissioner Amanda M. Stewart  
Deborah E. Hall, Deputy County Administrator

Calvert County  
Commissioner President Thomas "Tim" Hutchins  
Commissioner Kelly D. McConkey  
Commissioner Steven R. Weems  
Commissioner Earl "Buddy" Hance  
Commissioner Mike Hart  
Terry Shannon, County Administrator

Charles County Commissioner President Collins opened the meeting at 3:03 p.m. Opening remarks were made Commissioner President Collins, Commissioner President Hutchins, and Commissioner President Guy.

The following presentations were given:

LEGISLATION: John Norris, Calvert County Attorney  
Wes Adams, Charles County Attorney  
David Weiskopf, St. Mary's County Attorney

EMS MUTUAL AID: Jacqueline Vaughan, Director of Public Safety, Calvert County  
John Filer, Chief of EMS, Charles County  
Stephen Walker, Director, SMC Emergency Services

TRANSPORTATION: J. Mark Willis, Director of Planning & Zoning, Calvert County  
Jason Groth, Director of Planning, Charles County  
John Deatrick, Director, SMC DPWT

Closing remarks were made Commissioner President Collins, Commissioner President Hutchins, and Commissioner President Guy.

Motion: I move to adjourn the meeting.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

The meeting adjourned at 4:35 p.m